

FARM MANAGER

About Hildene:

Located in southwestern Vermont, Hildene was the seasonal residence of Robert Lincoln and his wife Mary. Mr. Lincoln was the only child of President Abraham Lincoln and Mary Todd Lincoln to survive to adulthood. Between 1905 and 1975, three successive generations lived at Hildene. In 1978, the non-profit Friends of Hildene purchased and preserved the estate which is open to the public year-round.

Hildene is among Vermont's top cultural heritage sites and tourist destinations. Our attraction is comprised of a 1905 Georgian Revival home, formal and working gardens, restored Pullman railcar Sunbeam, agricultural operations, cheesemaking facility, twelve miles of trails, and year-round programming, all on 412 acres in beautiful Manchester, Vermont. The legacy of Abraham Lincoln and his family, shared through the estate Robert and later generations kept and cherished, are at the heart of our mission.

Learn more at: hildene.org.

Position Overview:

Reporting to the President, the Farm Manager manages the daily operational needs of the Animal Barn at Hildene Farm, including personnel, animals, and farmland to ensure the farm and animals are maintained to a high standard of health and safety for all. Our ideal candidate has farm, livestock management, and animal husbandry experience, as well as knowledge of rotational grazing.

We seek a candidate interested in advancing Hildene's purpose of educating and inspiring all generations by bringing the legacy of the Lincoln family to life. In this role, you will manage our working farm which is open to guests to learn about sustainable agriculture and the Lincoln Family's stewardship of this land. This role continues the Lincoln legacy in agriculture with a focus on the management of livestock (including Randall cattle, sheep, alpaca, a pig named "Peaches", rabbits, and chickens) and the production of quality products, including fiber, eggs, and meat for sale in our Museum Store and Farm stand.

As part of Hildene's larger educational mission, the Animal Barn hosts school groups, day camps, and other forms of programming. All farm staff members, including this role, provide a warm welcome to guests, give tours, answer questions, and work with our large crew of volunteers.

(Year-round, Full-time. Work shifts may include weekends and holidays. This position is classified as essential personnel, which may require attendance at work during inclement weather.)

Responsibilities:

Reasonable accommodation may be made to enable individuals with disabilities to perform these essential functions.

- Supervise farm staff in addition to part-time and seasonal help and farm volunteers. Create and oversee farm staff scheduling including volunteers.
- Oversee the day-to-day operation of the farm, including: Hiring, supervising and managing farm staff, making decisions involving the health and wellbeing of farm animals, and assuring productivity, effectiveness, and excellent hospitality to visitors.
- Lead and direct the day-to-day work of the Farm Staff and participate in regular farm chores, including cleaning, bedding, feeding, manure removal, and other farm-related duties.



- Oversee and ensure the health of all the farm's animals and livestock, consulting with our veterinarian as needed, keeping records, and ensuring all work is carried out in accordance with USDA, health and safety, and animal welfare procedures and guidelines, as well as Hildene standards.
- Oversee the proper packaging and sale of farm products for sale in our Museum Store and Farm stand.
- Conduct business operations and administration, including preparation and management of budgets.
- Manage the maintenance of the physical aspects of the farm, including buildings, electric fences, water lines, and farm equipment to keep all land and buildings to USDA and VAAFMM standards.
- Responsible for managing inventory and delivery of all grain, hay, and mineral supplies.
- Participate in herding and transfer of animals between farm sites.
- Participate in special events and school programs.
- Provide social media and newsletter submissions of the news from Hildene Farm.
- Perform all duties in a responsible, conscientious, and safe manner.
- Perform other duties as assigned.

Required Skills:

- Ability to lead and supervise farm staff and volunteers, helping to create a positive working environment.
- Knowledge and experience of working on a farm and/or with livestock.
- Experience working with large animals.
- Knowledge of haymaking and safe equipment operation.
- Knowledge and experience with operating farm equipment and vehicles.
- Effective communication skills.
- Valid Driver's License and reliable transportation.
- Ability to work independently and with a team
- Ability to interact with the public in a knowledgeable, responsible, and courteous manner.
- Observant, self-motivated with proven critical thinking skills.

Physical Requirements:

- Consistently works in a variety of weather conditions.
- Move objects weighing 50 lbs. or more in strenuous work conditions.
- Constantly position and re-position self to perform farm tasks.
- Traverse uneven terrain from one job location to another.

Education and Experience:

High School Diploma

Animal Science, Dairy Science, or Animal Husbandry degree helpful.

Alternatively, a combination of experience, education, and trainability.

Compensation:

Competitive Salary. Benefits include paid time off and holidays; dental and vision; life and AD&D insurance; simple IRA account with employer 2% contribution.

Additional Information:

Background check required of applicants 18 years of age or older.



TO APPLY:

Please email a letter of interest describing how you are a great fit for Hildene, resume to Brian Keefe via Indeed. You may also mail your application to: Hildene, The Lincoln Family Home, c/o Brian Keefe, President, PO Box 377, Manchester, VT 05254

Hildene, The Lincoln Family Home, is an Equal Opportunity Employer. We welcome candidates who contribute to our diversity and are committed to creating an inclusive environment for all.

